

Used A8 Buyer's Guide Inspection Checklist

Administrative

<i>Item</i>	<i>Notes</i>
Document automobile VIN, inservice date, does car have balance of factory warranty?	
Car year, mileage & asking price.	
Run car VIN through Carfax.	
Have Audi dealer print out the service history.	
Timing belt history – original or has it been changed, if so, what mileage?	

Paperwork

<i>Item</i>	<i>Included (Y/N)</i>	<i>Notes</i>
Operators manual		
Radio manual		
Radio security code		
Maintenance history		
Any other paperwork		

Mechanical Inspection

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Valve covers and head inspected for leaking.		
Power steering pump and steering rack inspected for leakage.		
Color of coolant in overflow tank. Must be red.		
Hood release – did it retract when the hood shut?		
Inspect transmission final drive seal for leakage.		
Inspect rear differential seals for leakage.		
Inspect (8) CV joint boots on four axles. Pay close attention to outer front boots.		
Inspect brake rotors and pads. Estimate remaining brake pad life.		

Electrical Inspection

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Do headrests go up/down? Check in down position first.		
Does heated steering wheel work?		
Does entire grid of rear defroster work?		
Operate electric rear window sunshade and manual rear window shades (hot weather package only).		
Energize all four heated seats. Somebody must be sitting in them.		
Does the steering wheel fully extend/retract?		
Inspect the glove box, does it open/close easily?		
Inspect condition of aluminum shift plate.		
Are xenon headlights installed?		

Fault Codes

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Pull engine fault codes.		
Pull transmission fault codes (make sure the brake pedal is depressed after the ignition is switched on to remove brake switch fault code).		
HVAC fault codes.		

Wheels and Tires

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Size of wheels (16", 17" or 18").		
Tire size.		
Tire wear pattern.		
Approximate remaining tire life.		

Road Test

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Transmission shifting including downshifts going to a slow stop.		
Mechanical “clunks” in drive train when stopped with foot on brake? (D to R to D)		
Turn steering lock to lock, any noises?		
Does radio operate with no engine whine or pops?		
Ensure no clunking going around corners from front CV joints.		

Body and Interior

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Inspect bottom of bumper and engine shield for excessive scrapes and damage.		
Inspect hood bolts for factory paint.		
Inspect front fender bolts for factory paint.		
Inspect door hinge bolts for factory paint.		
Inspect rear door jam for paint spray ridge.		
Inspect trunk bolts for factory paint.		
Inspect all panels for straightness.		
Inspect interior and leather for rips, stains, cigarette burns, etc.		

Accessories

<i>Item</i>	<i>Inspected (Y/N)</i>	<i>Notes</i>
Does the CD changer have a CD magazine in it?		
If the car has navigation, is the local map CD included?		
Is the spare tire included? Full size or donut?		
Are the spare keys included? Valet key?		
Are the floor mats with the A8 logo included?		
Are the cup holders in the front/rear included?		
Is there a first aid kit in the rear arm rest?		